



MUGBERIA GANGADHAR MAHAVIDYALAYA

P.O.—BHUPATINAGAR, Dist.—PURBA MEDINIPUR, PIN.—721425, WEST BENGAL, INDIA

NAAC Re-Accredited B+Level Govt. aided College

CPE (Under UGC XII Plan) & NCTE Approved Institutions

DBT Star College Scheme Award Recipient

E-mail : mugberia_college@rediffmail.com // www.mugberiangangadharmahavidyalaya.ac.in



Course Start Date: Third Week of August 2020

Timings: 1.00 Pm onwards

Course Fees:

Kindly register yourself to get the benefit of this COURSE with latest version and upgraded features of Income Tax.


Certificates will also be provided to all the Participants.

NOTICE – 07-08-2020

Dear students kindly note,

Income Tax Practical classes start regularly from Thursday - 16th Aug, 2020. You have to reportedours within 15th Aug.2020.

TIMINGS FOR THE COURSE WILL BE FROM 1 PM TO 3 PM


H.O.D. 07/08/20
Department of Commerce
Mugberia Gangadhar Mahavidyalaya



MUGBERIA GANGADHAR MAHAVIDYALAYA

ESTD.—1961

P. O. BHUPATINAGAR Dist.—PURBA MEDINIPUR

S. T. D. Code—03220 ☎ Ph. No.—270236, Pin.—721425 (W. B.)

Ref. No.—M. G. M. / / /

Dated Feb 18, 2021

From : The Principal / Secretary,

Notice

The Mugberia Gangadhar Mahavidyalaya takes an immense pleasure to inform all the students of the college that the College is going to start a **UGC Sponsored Certificate Course on Communicative English** class so that our students can enrich themselves with the knowledge and can enhance their skills of communicating in English which in future can help them to move a step ahead in their academic career and do better in their professional life as well.

The class is going to be held from February 25, 2021 till April 20, 2021.

Hence, all the students who are interested in this course can enroll themselves by paying Rs. 50/- only to the Co-ordinator / Principal of the College.

For further enquiries, you are requested to consult **Miss Pinki Kumari** of Tourism & Hotel Management.

Pinki Kumari

Pinki Kumari

Co-ordinator (9432495290)

Dept. of Tourism & Hotel Management

Swapan Kumar Misra 18.02.2021

Swapan Kumar Misra

Principal (9002275816)

Mugberia Gangadhar Mahavidyalaya

Principal

Mugberia Gangadhar Mahavidyalaya

COURSE LEARNING OUTCOME

Knowledge: The course aims to meet the requirements and interests of learners who want to perform effectively in both personal and professional life through a practical, learner centred activity oriented, skill - based and functional approach to English in the oral as well as the written model.

Competence: Students should become competent in communicating in English properly using correct pronunciations with no grammatical mistakes.

CERTIFICATE OF PARTICIPATION:

The participants will be provided Certificates on successful completion of the course. It is mandatory for all participants to attend all the classes.

REGISTRATION FEE: Rs. 50.00 (Fifty rupees Only)

VENUE: Google Meet Platform.

Course specific outcome: Develop the confidence to communicate in English.

Curriculum approved by: Dr. Swapan Kumar Misra, Principal, Mugberia Gangadhar Mahavidyalaya.

Syllabus of “Communicative English”

The syllabus is subject to change from time to time and flexible according to requirements.

Section - A: Orientation

1. Notions of communication
2. Functions of communication.
3. Types of communication.
4. Channels of communication.
5. Basic skills of communication - integration of communicated skills.
6. Context, mood and purpose of communication.
7. Hierarchy of communication needs.
8. Principles of effective communication.
9. Barriers to communication.
10. Steps in developing effective communication.

Section-B: Essentials of practical English phonetics.

(Specially designed for perfect communication)

[Only practical aspects of the core concepts of English phonetics, no theoretical discussion - both receptive and productive practice with the aid of cassettes / CDs]

1. Consonants
2. Vowels - monophthongs, diphthongs and triphthong.
3. Syllable
4. Word-Stress
5. Sentence - Stress
6. Intonation.
7. Strong and weak forms
8. Features of connected speech - Assimilation and Elision.

9. Problematic areas of Indian speakers of English and their remedial measures.

Section - C: Conversational skills

This section is aimed at developing the () conversational skills by exposing them to a variety of 'functions' most common to professional contexts. It focuses on the use of formulaic expressions and structure/set patterns needed for performing various functions. The functions relate to several sets of categories like socializing, presenting, negotiating, persuading, telephoning, imparting and seeking factual information, expressing and finding out emotional reactions, moral attitudes, intellectual attitudes, etc. These functions will, in turn, be related to more challenging communicative situations/context.

Section - D: Professional communication skills (oral)

(Focus on preparation and structure, use of language techniques)

1. Presentation skills in public speaking.
2. Conference techniques.
3. Interview skills.
4. Group discussion.

Section - E: Reading skills

1. Practice in efficient reading skills.
2. Special reading situations - scanning and skimming, critical reading, Drawing inferences, reading technical report.

Section - F: Writing Skills

[Fours on format and structure, coherence)

1. Paragraph writing.
2. Descriptions.
3. Summarizing & Abstracting.
4. Note - Making
5. Report writing.
6. Correspondence Techniques.
7. Messages through Fax & E-mail
8. Filling up forms.
9. Curriculum vitae.
10. Notices, Agenda, minutes.
11. Circulars.
12. Advertisements.

Section - G: Use of English Grammar

1. Sentence - different types, Nuclear & Extra - Nuclear components, Structural patterns.
2. Major word classes - Form classes & Function classes.
3. Parts of speech - acute classification.
4. Verbs - classification.
5. Tense.

6. Question - tag.
7. Infinite & Gerund (with detailed classification).
8. Passive structure (with proper conception of 'object' , 'complement and adjunct')
9. Concord.
10. Conditionals.
11. Discourse organizers.
12. Foreign Expressions in common use.

Evaluation Procedure:

- Ongoing assessment
- Mid-term assessment
- Speaking
- Listening
- Reading and writing

N. B. - The syllabi is designed for the career oriented programme, meant for the students of the under graduate section, Vidyasagar University with an aim to use English for effective communication.



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NOTICE

All the students of Dept of Nutrition are hereby informed that our college is organizing Certificate Course on A UGC approved skill development certificate course on “Use of Vermicomposting in Agriculture (Carrier Oriented Programmed)” from 24th July 2020, – 05th February, 2021 through online mode. The course will be delivered by lecture; Vermicompost helps in improving soil texture, aeration and increases water retention capacity. Vermicompost acts as a soil conditioner and improves the biological, physical and chemical properties of the soil. Admission for the aforementioned course is started. The course will be conduct for UG 4th Sem. Course access fee for the student is decided as Rs.200/- Interested candidates are informed to enroll with Moumita Samanta Programmed In-charge of “Use of Vermicomposting in Agriculture (Carrier Oriented Programmed)”



16.07.2020

Principal

Mugberia Gangadhar Mahavidyalaya

Certificate Course

On

“Use Of Vermicomposting in Agriculture (Carrier Oriented Programmed)”

Course period: 24th July 2020, – 05th February, 2021

Course Director:

- i. **Dr. Dr. Bidhan Samanta, HOD, Dept of Chemistry**

Course Coordinators:

- 1) **Ms. Moumita Samanta SACT, Dept. of Nutrition Mugberia Gangadhar Mahavidyalaya.**

Course Duration: 30 hrs

Delivery Mode: Online

CERTIFICATE OF PARTICIPATION:

The participants will be provided Certificates on successful completion of the course.

It is mandating for all participants to attend all the classes.

REGISTRATION FEE: Rs.200.00 (Fifty rupees Only)

VENUE: Department of Nutrition (UG), Mugberia Gangadhar Mahavidyalaya.

Course specific outcome: Improves the physical structure of the soil. Vermicomposting increases the fertility and water-resistance of the soil. Helps in germination, plant growth, and crop yield. Nurtures soil with plant growth hormones such as auxins, gibberellic acid.

Curriculum approved by: Departmental Committee & academic sub-committee, Mugberia Gangadhar Mahavidyalaya.

Part A:- Agricultural Science

1) **Land** – Return of the Native Save Mother and Rural environment for Social work, Career building etc.

2) **Agriculture** –

- 2.1) Project Planning, Soil management, classification of soil
- 2.2) Farming System, Planning etc.
- 2.3) Multipurpose Shem or Project Plantation, C, C
- 2.4) Organic farming, and fertilizer system. Seed Selection
- 2.5) Seed treatment by Vermi wash or by Organic medicine.
- 2.6) Plant Pathology.
- 2.7) ANATOMOLOGY – Insect of pest control.
- 2.8) Crop cutting & collection etc.

3) **Planning of Horticulture :**

- 3.1) Plot Selection, Farming
- 3.2) Individual gardening etc.

Part B:- Vermiculture :

- 1) Knowledge of Vermi Compost and Vermi Culture.
- 2) Importance of benefit of environment by vermi compost.
- 3) Benefit by Vermi Compost to local village-Economy.
- 4) Integrated management to the soil use by vermi compost.
- 5) Raw material for vermi compost production and Characteristic of Raw materials.
- 6) Process of vermi compost preparation.
- 7) Particulars of earth-warm or vermi life history.
- 8) Vermi House or vermi pit prepared.
- 9) Utilization of vermi compost.
- 10) Business process.



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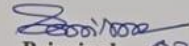
Ref. No.—M.G.M. / / /
From—The Principal / Secretary,

Date.....03/09/2020

NOTICE

All the students of Dept of Nutrition are hereby informed that our college is organizing Certificate Course on A UGC approved skill development certificate course on “**Diploma in Computer Application (DCA) & IT (Jeevan Kousal)**” from 7th September, 2020 through online mode. The course will be conduct for UG Students. Course access fee for the student is decided as Rs.200/- Interested candidates are informed to enroll with Moumita Samanta Programmed In-charge of “**Diploma in Computer Application (DCA) & IT**” Course.




Principal 03.09.2020

Mugberia Gangadhar Mahavidyalaya
Principal
Mugberia Gangadhar Mahavidyalaya